

Government of the People's Republic of Bangladesh
Smallholder Agricultural Competitiveness Project (SACP)
Department of Agricultural Marketing
Sech Bhaban, (Level-05), 22, Manik Miya Avenue, Dhaka

Invitation for Tenders (Catering Service/Event Management)

1	Ministry/Division	:	Ministry of Agriculture		
2	Agency	:	Department of Agricultural Marketing		
3	Name of Procuring Entity	:	Component Director, Smallholder Agricultural Competitiveness Project (DAM Part)		
4	Invitation for	:	Catering Service/Event Management Service		
5	Invitation Reference	:	Memo No. 12.02.0000.541.25.133.22- 212		
6	Procurement Method	:	Open Tendering Method (OTM)		
7	Budget and Source of Fund	:	Development Fund, GoB and IFAD		
8	Project Code	:	224263700		
9	Package Name	:	Procurement of Food for 350 batches Farmers Training at different Upazila		
10	Tender Publication Date	:	28/11/2022		
11	Tender Last Selling Date	:	13/11/2022 (within office hours)		
12	Tender Submission Date and Time	:	14/11/2022 up to 14:00		
13	Tender Opening Date and Time	:	14/11/2022 at 14:30		
14	Office Address of Selling Tender Document	:	Component Director's Office Smallholder Agricultural Competitiveness Project (DAM Part) Department of Agricultural Marketing, Sech Bhaban (Level-6), 22 Manik Miya Avenue, Dhaka.		
15	Office Address of Receiving, and Opening Tender Document	:	Component Director's Office Smallholder Agricultural Competitiveness Project (DAM Part) Department of Agricultural Marketing, Sech Bhaban (Level-6), 22 Manik Miya Avenue, Dhaka.		
16	Eligibility of Tenderer	:	a) Updated Trade License, VAT Registration Certificate, and Income Tax Certificates b) 5 (Five) or more years of experience of catering service/event management providing food items in state owned/foreign mission/ public and private limited companies c) Experience of at least 03 (three) contract of similar nature, complexity and methods/technology over a period of last 03 (three) years each with a value of at least of Tk 35 (thirty five) lac d) Required average annual turnover at least of the amount of Tk 35 (Thirty Five) lac over the last three years e) Bank Solvency Certificate of BDT 35 (thirty Five) lac f) Proof of set up of service in training providing Area (own set up/MoU with other service provider) g) At least one contact person's details for each Upazila who is responsible for delivering food d) Must have its separate own/rented office and trustworthy Catering/Event Management service		
17	Price of Tender Document	:	BDT 1,000.00 (One Thousand only)		
18	Description of Service	:	Providing Lunch and Refreshment items at Farmers training program		
	Package No	Identification of Package	Location	Tender Security Amount (Tk)	Completion Time
	Food/PHP.P.1	Lunch and Refreshment 350 batches PHP Farmers Training	11 Different Upazila of SACP Project Areas	BDT 1,45,000/- (One Lac Forty Five Thousand Only)	15 June, 2023
19	Name and Contact Details of Procuring Entity	:	Dr. Mohammed Razu Ahmed, Component Director Smallholder Agricultural Competitiveness Project (SACP) Department of Agricultural Marketing, Sech Bhaban, 22, Manik Miya Avenue Dhaka, Contact No: 9014420		
20	Reserved Right	:	The procuring entity reserves the right to accept or reject any or all tenders		
21	Procurement Rules	:	The tender will be performed according to the Public Procurement Rules – 2008		

Dr. Mohammed Razu Ahmed
Component Director

Smallholder Agricultural Competitiveness Project (SACP)
Department of Agricultural Marketing